

BOARD MEMBER APPLICATION AND POSITION DESCRIPTION 2020

Overview

The Byford & Districts Country Club Inc. Board governs the overall execution of the Clubs affairs. Principally, the Board manages the Clubs finances and set long term priorities for the development of the Club. Additionally, the Board oversees the Chief Executive Officer (or delegated authority), who is responsible for the day-to-day management of the Club. The members of the Board contribute to the fiscal management, strategic planning and legal compliance of the Clubs business, needed to ensure long term stability of the Club and ensure year-to-year success.

The Board of Management consists of seven elected Board Members. Terms are for three years, except for the transitional arrangements included as schedule 1 to the Clubs Constitution.

Declaration of Candidacy

Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next three years as well as the ways to contribute to the development of the Club.

To apply:

- Ensure you comply with the criteria required as outlined in this Application Package.
- Submit the Board Application Pack (Form B1 and B2) and a written statement of application, including a resume by 5pm, 9th June 2020 and deliver to the Club's Chief Executive Officer (or delegated authority) in person or via post at: PO Box 72, Byford WA 6122.
- Pursuant to section 12.2 (b) any nomination to the Board must be accompanied by a statement from two financial members of the Club in support of the nomination.

The Board is comprised as follows in accordance with the Club's Constitution:

10.1 Board Composition

- a. The Board may comprise a combination of Member Elected Board Members and Board Appointed Board Members.
- b. The Club Board shall consist of seven (7) Member Elected Board Members.
- c. A person must meet the criteria determined by the Board from time to time when nominating for election to the Board.
- d. The majority of the Board must be comprised of Member Elected Board Members and if for any reason at any time it does not, then the Board and the Club must do all things reasonable within their powers in accordance with these Rules to deliver that outcome.

Process

Section 12 of the Byford & Districts Country Club Inc. Constitution details the process for elections to the Board. The criteria for election to the Board is determined by the current Board Members pursuant to the Constitution. These set of criteria are attached on Form B2 of this Application Pack.

Nominees will be required to appear before a sub-committee of the Board who shall undertake a further interview process to assess the eligibility to nominate for the Board.

Further enquiries on election to the Board may be directed to the Chief Executive Office (or delegated authority) on (08) 9525 1276 or info@bdclub.com.

APPLICATION FOR BOARD CANDIDACY 2020 (FORM B1)

Name	
Membership Type (Social / Pool / Bowling)	
Membership Commencement	
Current Occupation	
LinkedIn Profile URL	
<u>Address</u>	
<i>Telephone</i>	
<i>Mobile Phone</i>	
<i>E-mail</i>	

Please accept my nomination to the Board of Management at Byford & Districts Country Club.

Nominees are advised to ensure they comply with all the criteria set by the current Board of Management prior to submitting a nomination. Nominees will be required to be assessed against the predetermined skills Matrix by the Board (or sub-committee of the Board) to ensure nominees are eligible to be elected to the Board.

The following items form part of the nomination package. Please ensure these are accompanied by your nomination and each item is initialled as completed.

1. Application for Board Candidacy (Form B1) signed
2. Completed Board Member Criteria included (Form B2)
3. Statement by 2 financial members of the Club supporting the nomination
(Note: This requirement is separate to the requirement of the proposing members)
4. Written nomination to be presented to the members
(No more than one page)

Signed by Nominee: _____ Date: _____

Name of Proposing Member 1: _____

Signed by 1st Proposer: _____ Date: _____

Name of Proposing Member 2: _____

Signed by 2nd Proposer: _____ Date: _____